Structure of a proposal at the Institute of Information Systems

Version 2.0
Bern, Februar 2016
A proposal contains the following sections:

1. Title page (for a template see the following page)
2. Table of Contents
3. List of Abbreviations (optional)
4. List of Figures (optional)
5. List of Tables (optional)
6. Background
7. Problem Description
8. Aim of the Thesis/ Paper
9. Methodological Approach and Content of the Thesis/ Paper
10. Planned structure of the paper (= draft of the Table of Contents) with at least two levels.
11. Time Table: Which milestones will be achieved when.
12. References: Overview of the most relevant literature. At least 20 scientific sources including 10 journal articles of recent date. (For proseminar papers 12 sources will be sufficient, also including, wherever possible, mostly journal articles.)

For the content and structure of the sections Background, Problem Description, Aim of the Thesis/ Paper and Methodological Approach and Content of the Thesis/ Paper consult the document „Leitfaden zum Verfassen einer wissenschaftlichen Arbeit am Institut für Wirtschaftsinformatik“.
Title

Subtitle (Optional)

submitted to
Faculty of Business, Economics and Social Sciences
at the University of Bern

Institute of Information Systems
Information Engineering / Information Management

Prof. Dr. Name Surname

Advisor
Title Name Surname

submitted by
Name Surname
of Heimatort (hometown), Canton (acronym)
in the XX. Semester
Matriculation Number: XX-XXX-XXX

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Bern, Date of Submission